

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
MAY 20, 2013 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on May 20, 2013 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room # 102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Kelly Emerson, Chair, Helen Price Johnson, Member, and Jill Johnson, Member were present. The meeting began with the Pledge of Allegiance.

*Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.*

**ACTION TO AMEND THE AGENDA:**

**Motion by Commissioner Price Johnson to accept the agenda as amended, second by Commissioner Johnson. Motion carried 3-0**

**ADDED TO THE REGULAR AGENDA:**

- **Nomination of Island County Planning Director**
- **TIGER Grant Letter – Intersection Improvements in Skagit County**

**MOVED FROM THE CONSENT AGENDA TO REGULAR AGENDA:**

- **Item 14 - Consultant Agreement with Skillings Connolly, Inc.**

**PUBLIC INPUT OR COMMENTS**

Public input or comments were offered by:

- Garrett Newkirk
- Carol Wilkerson
- Robert Hunter
- Becky Spraitzar
- Pam Neschke

**CONSENT AGENDA**

*[Documents on file with the Clerk of the Board]*

Pre-audited bills: \$464,793.63  
 Vouchers: \$318,840.83  
 Electronic funds transfers: \$218,613.09  
 Payroll: \$576,845.86  
 Minutes: None

**Auditor**

Amendment No. 1 to Contract No. K2006 between the State of Washington Department of Licensing (DOL) and Island County Auditor (Agent)

**Central Services**

P.O. #7690 Sharp Electronics replacing copiers for Sheriff Camano, Sheriff North, Clerk, Juvenile, Treasurer and GSA . Amount: \$35,023.40 (RM-CS-2013-132)

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Human Services

Contract Amendment 4 with WA State Department of Social and Health Services, Division of Behavioral Health and Recovery, decreases amount by \$-47,011.00 and adds Law Enforcement Partnership services. Contract No. 1163-27304(RM-HS-2013-145)

Public Health

Contract Collection Agreement with Whidbey Island Bank for On-Site Sewage System Repair Financial Assistance Program (Paffrath)

Public Works – County Roads

- Resolution C-54-13/R-21-13 Amending CRP 96-06, Hastie Lake Road/Zylstra Road Intersection Improvements; Additional Federal Funding
- Supplemental Agreement No. 2 – WA State Department of Transportation; LA-7003, Hastie Lake Road/Zylstra Road Intersection; Additional Federal Funding (RM-PW-2013- 151)(PW-1320-075)
- Revised Local Agency Federal Aid Project Prospectus – WA State Department of Transportation; County-wide Aerial Mapping Project; Additional Grant Funding of \$100,000
- Local Agency Agreement – WA State Department of Transportation; County-wide Aerial Mapping Project, CRP 13-05; Additional Grant Funding of \$100,000 (RM-PW-2013-146) (PW-1320-076)
- Local Agency Federal Aid Project Prospectus – WA State Department of Transportation; Comprehensive Plan Transportation Elements update; \$250,500 (Federal/\$200,000 – County/\$50,500)
- Local Agency Agreement – WA State Department of Transportation; Comprehensive Plan Transportation Element Update; \$250,500 (Federal/\$200,000 – County/\$50,500) (RM-PW-2013-142) (PW-1320-073)
- Consultant Agreement - GeoEngineers, Inc.; Geotechnical Evaluation/Ledgewood Slide; \$93,500.00; Expiration December 31, 2013 (RM-PW-2013-138) (PW-1320-068)

Public Works - Drainage

- ~~Consultant Agreement – Skillings Connolly, Inc.; Dave Mackie Park Stormwater Improvements; \$146,270.57, Expiration December 31, 2014 (RM-PW-2013-125) (PW-1320-052) MOVED TO THE REGULAR AGENDA~~
- Resolution C-55-13/R-22-13 Initiating a County Drainage Project designated as CDP 13-03, JO 01026-0001; Canku Road Beaver Deceiver

Public Works - Trails

- Resolution C-56-13/R-23-13 Initiating Public Works Project designated as PWP 13-01, JO 00437-0001; Rhododendron Trail – Phase 2
- Resolution C-57-13/R-24-13 Initiating Public Works Project designated as PWP 13-02, JO 01048-0001; Myrtle Avenue Pathway

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Sheriff

Resolution C-58-13 Sale or Disposal of Surplus Property. The Resolution authorizes vehicles to be sold or disposed of in accordance with Island County Chapter 2.31

WSU Extension

Agreement between Northwest Straits Foundation and Island County through its Marine Resources Committee. The purpose of this Agreement is to provide funding for Community Engagement for Oil Spill Response and Readiness. The source of funds provided by the Northwest Straits Foundation is the EPA through the WA Department of Fish and Wildlife (EPA Grant PC-00J29801-0; WDFW Contract Number 12-1940. Island County is the recipient of funds up to \$2,800.00 (RM-WSU 2013-150)

**ACTION TAKEN:**

**Motion by Commissioner Johnson to approve the Consent Agenda as amended, second by Commissioner Price Johnson. Motion carried 3-0**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Public Works

**MOVED FROM THE CONSENT AGENDA**

Consultant Agreement – Skillings Connolly, Inc.; Dave Mackie Park Stormwater Improvements; \$146,270.57, Expiration December 31, 2014 (RM-PW-2013-125) (PW-1320-052)

Commissioner Emerson indicated that she is not content with the need to use Clean Water Utility funding for this purpose. She would like the Consultant Agreement tabled until further conversation can occur around the necessity of the Clean Water Utility.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to approve the Consultant Agreement with Skillings Connolly, Inc., second by Commissioner Johnson. Motion carried 2-1 (Commissioner Emerson opposed)**

**ADDED TO THE REGULAR AGENDA**

Commissioners

TIGER Grant for SR 20/Sharps Corner Vicinity and Miller-Gibraltar Road Intersection Improvements in Skagit County

Commissioner Johnson shared that while the improvement project is in Skagit County, the highway is a major intersection for commercial freight to and from Island County. Bill Oakes, Public Works Director, provided his understanding about TIGER grant funding priorities since the Board previously had approved a TIGER grant application for the Mukilteo Multimodal Ferry Terminal Project. Mr. Oakes recommended the Board provide support for both the Ferry Terminal Project and SR 20/Sharps Corner Intersection Improvements.

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**ACTION TAKEN:**

**Motion by Commissioner Johnson to support the TIGER Grant for SR 20/Sharps Corner Vicinity and Miller-Gibraltar Road Intersection Improvements in Skagit County, second by Commissioner Price Johnson. Motion carried 3-0**

**Commissioners**

Nomination of Island County Planning Director

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to authorize the Human Resources Director to offer a Planning Director contract to David Wechner with the salary cap at mid-range, second by Commissioner Johnson. Motion carried 3-0**

**PUBLIC HEARINGS**

*[Documents on file with the Clerk of the Board]*

**Budget**

Resolution C-39-13 Amending the 2013 Island County Budget. The resolution revises the budget estimates for health insurance benefits, establishes a budget for the Natural Resources Fund, and recognizes uses of contingency funds.

Elaine Marlow, Budget Director, provided the staff report.

Following public comment from Rufus Rose, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Resolution C-39-13 Amending the 2013 Island County Budget, second by Commissioner Johnson. Motion carried 3-0**

**Planning & Community Development**

Resolution C-45-13 (PLG-001-13) Establishing a Public Participation Plan and Preliminary Schedule for the 2016 Periodic Update of the Island County Comprehensive Plan. The Island County Planning Commission reviewed the Public Participation Plan and Preliminary Schedule on April 9, 2013 and recommended adoption by the Board of Island County Commissioners. The Planning Department is recommending the Board formally establish the Public Participation Plan and Preliminary Schedule by resolution to ensure that early and continuous public participation guides the periodic update process.

Keith Higman, Interim Planning and Community Development Department Director, along with Brad Johnson and William Simpson, Island County Planners, provided the staff report. The Public Participation Plan and Preliminary Schedule were prepared in response to the Growth Management Act recommendation that local governments adopt a formal plan to ensure public participation.

Public comments were offered by:

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- Marilyn Abrahamson
- Pam Neschke
- Jack Lynch
- Garrett Newkirk
- Rufus Rose
- Becky Spraitzar

There being no further comment, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Resolution C-45-13 (PLG-001-13) Establishing a Public Participation Plan and Preliminary Schedule for the 2016 Periodic Update of the Island County Comprehensive Plan, second by Commissioner Johnson. Motion carried 3-0**

**The Board and staff will be mindful of concerns expressed by the public as more detailed plans are created going forward, including outreach to those who have requested notification.**

**COMMISSIONERS COMMENTS AND ANNOUNCEMENTS**

**Commissioner Price Johnson**

- Appreciation expressed to the Public Works Department for the new sidewalk in Freeland
- Will attend the Friends of Freeland Library meeting on Tuesday
- Good weather for the Penn Cove Water Festival

**Commissioner Johnson**

- Tonight will attend the Coupeville State of the Town address and on Thursday will meet with the Norcliff neighborhood
- Last week met in Seattle with the Home Performance Washington group who are attempting to leverage weatherization dollars to provide for workforce training as it relates to contractors. The contractors in turn would help homeowners take advantage of the grant programs for weatherization.

**Commissioner Emerson**

- Power Point presentation reflecting photographs from the “Carrier Embark” she attended on May 6 and 7 off San Diego on the USS Carl Vinson

**Executive Sessions Announced**

Commissioner Emerson announced that the Board would recess then meet in Executive Session at 2:30 p.m. as provided by RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session will take place in the Administration Building, Room 218, and last approximately 30 minutes. No announcement in open public session is expected following Executive Session.

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At 2:30 p.m. the Board reconvened and immediately met in Executive Session. At 3:00 p.m. the Board returned to open session, announcing an additional Executive Session as provided by RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session would take place in the Administration Building, Room 218, and last approximately 30 minutes. No announcement is expected in open public session.

Following announcement, the Board immediately met in Executive Session.

There being no further business to come before the Board the meeting adjourned at 3:30 p.m. following Executive Session. Due to the Memorial Day holiday on May 27, the Board will meet next in Regular Session on June 3, 2013 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Kelly Emerson, Chair

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Helen Price Johnson, Member

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Jill Johnson, Member

ATTEST:

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Elaine Marlow, Clerk of the Board